Finance Committee Agenda Jefferson County

Jefferson County Courthouse 311 S. Center Avenue, Room 112 Jefferson, WI 53549

Date: Tuesday, December 10, 2019

Time: 5:00 p.m.

Committee members: Jones, Richard (Chair) Kutz, Russell (Secretary)

Rinard, Amy Jaeckel, George (Vice Chair)

Nelan, Conor

- 1. Call to order
- 2. Roll call (establish a quorum)
- 3. Certification of compliance with the Open Meetings Law
- 4. Approval of the agenda
- 5. Approval of Finance Committee minutes for November 7, 2019
- 6. Communications
- 7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 8. Discussion and possible action on Authorization to Enter into a Contract with General Communications to Develop a P25 Digital Radio System Infrastructure in Jefferson County
- 9. Discussion and possible action on Authorizing Jefferson County to Enter into a Contract for Property Insurance with Chubb through M3 Insurance Brokers
- 10. Discussion and possible action on Authorization to Accept the Lowest Qualified Bid with Jefferson Glass to Replace All Interior Glass in the County Jail
- 11. Discussion and possible action on Entering into an Agreement with Rock River Coordinated Health Care Network, Inc. and adjusting the 2020 Budget to Reallocate Funds
- 12. Discussion on Joint Development Agreement with Badger State Solar LLC
- 13. Discussion and possible action on contingency transfer for Administration
- 14. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
- 15. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
- 16. Reconvene in open session for action on closed session items if necessary
- 17. Review of the financial statements and department update for October 2019-Finance Department
- 18. Review of the financial statements and department update for October 2019-Treasurer's Office
- 19. Review of the financial statements and department update for October 2019-Child Support Department
- 20. Discussion on 2019 projections of budget vs. actual revenues and expenditures
- 21. Update on contingency fund balance
- 22. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
- 23. Set future meeting schedule, next meeting date, and possible agenda items
- 24. Review of invoices
- 25. Adjourn

Next scheduled meetings: Thursday, January 9, 2020

Thursday, February 13, 2020 Thursday, March 12, 2020 Thursday, April 9, 2020

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County
Finance Committee Minutes
November 7, 2019

Committee members: Jones, Richard (Chair) Kutz, Russell (Secretary)

Rinard, Amy Nelan, Conor

Jaeckel, George (Vice Chair)

1. Call to order – Richard Jones called the meeting to order at 10:00 a.m.

- 2. Roll call (establish a quorum) Finance Committee members present were Richard Jones, George Jaeckel, Russel Kutz, Conor Nelan and Amy Rinard. Other County Board members present were James Schroeder and Blain Poulson. Staff in attendance were County Administrator, Ben Wehmeier; Finance Director, Marc DeVries; Assistant Finance Director, Tammy Worzalla; Parks Manager Kevin Weismann, and Corporation Counsel, Blair Ward. There were no members of the public present.
- **3.** Certification of compliance with the Open Meetings Law County Administrator Wehmeier certified compliance with the Open Meetings Law.
- **4. Approval of the agenda** The agenda was approved, move item #11 after item #7.
- **5. Approval of Finance Committee minutes for October 8, 2019.** A motion was made by Jaeckel/Nelan to approve the minutes for October 8, 2019. The motion passed 4-0 with Rinard abstaining.
- 6. Communications None.
- **7.** Public Comment None.
- 8. Discussion and possible action Board of Supervisors' proposed 2020 budget amendments County Administrator Wehmeier explained the budget amendment for the Fair Park. The County is contemplating whether it should bring in a headlining act at a higher price to drive ticket sales. The budget amendment reflects a higher contract price offset by increased ticket sale revenue. Also included in the amendment is a fee increase for winter storage that reduces tax levy by \$3,000. Motion by Rinard/Jaeckel to approve the budget amendment and recommend to the Board of Supervisors. The motion passed 5-0 by roll call.
- 9. Discussion and possible action on awarding deferred compensation (Section 457b) plan services to One America Finance Director DeVries explained the results of the employee survey included in the agenda packages. Based on the significant reduction in fees, the feedback that most employees desired some one-on-one assistance with retirement planning and the option of a 3.5% stable value option for three years, the County is recommending replacing Nationwide with One America. Motion by Jaeckel/Nelan to recommend to the Board of Supervisors to award deferred compensation plan services to One America. The motion passed 5-0.
- 10. Discussion and possible action on extending contract with Corporate Business Systems for an additional two years Finance Director DeVries explained that the County's 2-year contract for

office equipment such as printers and copiers as well as toner replacement and maintenance services with Corporate Business Systems was expiring. The purchasing ordinance allows for contracts to extend to three years with the option to extend to five years with Finance Committee approval. Approval is being sought for an additional two-year extension with no increase in cost. Motion by Rinard/Jaeckel to approve a two-year extension of the current contract with Corporate Business Systems. The motion passed 5-0.

- 11. Discussion and possible action on transferring \$24,000 from Human Services capital budget to Parks Department for winter maintenance equipment Wehmeier explained that the Parks Department has proposed to assume responsibility for winter maintenance including snow removal from parking lots for all County facilities. In order to accomplish this, some equipment consolidation is necessary as well as reallocating capital funds previously budgeted for Human Services for snow removal equipment to Parks. Currently, \$24,000 was carried forward from the Human Services capital budget for a joint purchase of a tractor. The Finance Department is requesting that this amount be moved to Parks to assist with the purchase of equipment. Motion by Rinard/Nelan to reallocate \$24,000 from Human Services capital budget to Parks for the purchase of winter maintenance equipment. The motion passed 5-0.
- 12. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties Corporation Counsel Ward updated the Committee on the status of foreclosed properties. Ward recommended selling the Brunson property back to its original owners upon tender of payment for the entire balance of property tax, penalties, interest, and rent owed since the County took possession of the property. Motion by Rinard/Nelan to sell the Brunson property back to its original owners. The motion passed 5-0.
- 13. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County The Committee did not convene in closed session.
- **14. Reconvene in open session for action on closed session items if necessary** The Committee did not convene in closed session.
- 15. Review of the financial statements and department update for September 2019-Finance **Department** No action taken.
- **16.** Review of the financial statements and department update for September 2019-Treasurers **Department** No action taken.
- 17. Review of the financial statements and department update for September 2019-Child Support Department No action taken.

- **18.** Discussion **2019** projections of budget vs. actual. No action taken.
- **19. Update on contingency fund balance** The current balance of 2019 general contingency funds before any action taken at the current meeting is \$65,975. The other contingency fund balance is \$279,175 and the vested benefits balance is \$290,000.
- **20.** Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities. Wehmeier updated the Committee on the progress of the old highway site.
- **21. Set future meeting schedule, next meeting date, and possible agenda items** The next meeting is scheduled for December 10, 2019 at 5:00 pm, prior to the full Board of Supervisors meeting. Future agenda items will include an update on the Medical College and funding for 911 Communications Project Upgrades and South Campus Improvements.
- **22. Review of Invoices -** After review of the invoices, a motion was made by Jaeckel/Kutz to approve the payment of invoices totaling \$4,630,128.91. The motion passed 5-0.
- 23. Adjourn A motion was made by Jaeckel/Rinard to adjourn at 11:32 a.m. The motion passed 5-0.

Respectfully submitted,

Russell Kutz, Secretary Finance Committee Jefferson County /mad

RESOLUTION NO. 2019-____

Contracting with General Communications to develop a P25 Digital Radio Communications System in Jefferson County

Executive Summary

In 2018, Jefferson County identified the need to upgrade its radio communications system infrastructure to ensure a more reliable and sustainable communications system. The county published a Request for Proposals in August of 2018 for a consultant to evaluate the current system and the future needs of Jefferson County. Elert & Associates was selected as the consultant. On April 16, 2019, Elert & Associates presented its analysis of the current radio communications system along with its recommendations for a new radio communications system to the Jefferson County Board. There were three proposals presented for consideration: 1) Upgrading the existing VHF Analog radio communications system, 2) building a new VHF P25 digital radio communications system, and 3) building a new P25 800 Megahertz radio communications system. Due to project costs and the current and future needs of Jefferson County, Elert & Associates recommended upgrading to a VHF P25 digital system, with system performance being 95% coverage and 95% reliability throughout the entire county which is a best practice and industry standard for digital radio communications systems. Following this recommendation, Elert & Associates was engaged to develop a Request for Proposals for a vendor to install a VHF P25 digital radio communications system. Seven vendors responded and attended the mandatory proposal meeting with three vendors submitting proposals.

Elert & Associates provided an analysis of all three proposals for review and consideration. A working group reviewed the proposals in accordance with the criteria in the Request for Proposals. General Communications was the lowest bidder and scored 95 percent on the scoring criteria which was significantly higher than the other vendors. A recommendation was made to the Law Enforcement and Emergency Management Committee to enter into a contract with General Communications for a VHF P25 digital radio communications system.

The Law Enforcement and Emergency Management Committee considered this resolution on November 22, 2019 and recommended forwarding to the Jefferson County Board of Supervisors to enter into a contract with General Communications to develop a VHF P25 digital radio communications system at a cost of \$3,035,007.12 plus an additional 10 percent of the contract price for costs associated with final design of the system to ensure compliance with the system requirements.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, bids were solicited to design and install a VHF P25 digital radio communications system, and

WHEREAS, the following bids were received:

Radio	General	EFJohnson/	Baycom
Bidders	Communications	JVC Kenwood	Motorola
Base Infrastructure	\$1,832,374.52	\$4,806,058.31	\$3,146,252.93
Alternates	\$474,211.48	\$74,247.00	\$241,017.99
Equipment Installation	\$30,400.00	\$157,643.52	\$66,880.00
10Y Extended Maintenance	\$698,021.12	\$3,592,995.03	\$1,048,398.11
Total	\$3,035,007.12	\$8,630,943.86	\$4,502,549.03

WHEREAS, the Law Enforcement and Emergency Management Committee considered the recommendations of the consultant and the working group in reviewing the three proposals.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to negotiate and enter into a contract with General Communications to design and install a P25 digital radio communications system as the lowest responsible bidder at a cost not to exceed \$3,035,007.12 plus an additional 10 percent of the contract price for costs associated with final design of the system to ensure compliance with system requirements.

BE IT FURTHER RESOLVED that the County Administrator shall report to the Law Enforcement and Emergency Management Committee with the final contract and system design.

Fiscal Note: \$3,000,000 is currently budgeted in the 2020 Capital Project Budget Account number 4.594819 for this project. In order to account for the true cost of this project as discussed above, plus an amount for contingency in anticipation of potential change orders, an additional \$500,000 is hereby added to Capital Project Budget Account number 4.594819, increasing the total to \$3,500,000. This Budget account anticipated debt financing being required in FY 2020. This is a budget amendment, twenty of out of thirty votes are required for passage.

	Ayes	Noes	Abstain	Absent_	Vacant_	
Requested by L	Law Enforc	ement and I	Emergency M	anagement C	ommittee	12-10-19
	REVIEW	ED: County A	Administrator:	; Corporatio	n. Counsel	; Finance Director:

RESOLUTION NO. 2019-__

Authorizing Jefferson County to Enter into a Contract for Property Insurance with Chubb through M3 Insurance Brokers

Executive Summary

The current contract for Real and Personal Property and Contractor's Equipment insurance expires on December 31, 2019. Jefferson County, in conjunction with its insurance consultant T.E. Brennan, sought proposals from several insurance companies in order to procure the best value for the County.

Insurance companies submitting quotes included the Municipal Property Insurance Company (MPIC), Chubb through insurance broker M3, and EMC through insurance broker Gallagher. Based on reviewing these quotes for cost, coverage and ratings, staff is recommending entering into a contract with Chubb for Real and Personal Property and Contractor's Equipment. The Finance Committee considered this resolution on December 10, 2019 and recommended forwarding to the County Board to enter into contracts with Chubb through insurance broker M3 to provide insurance coverage for Real and Personal Property and Contractor's Equipment to Jefferson County.

WHEREAS, the executive summary is incorporated into this resolution.

WHEREAS, the County's three-year contract with Chubb expires December 31, 2019; and,

WHEREAS, Jefferson County solicited quotes for insurance coverage from various insurance companies for Real and Personal Property and Contractor's Equipment; and,

WHEREAS, after engaging in due diligence by comparing premium costs of multiple insurance companies, Jefferson County has determined that Chubb through M3 is the most responsible lowest cost insurance company for Real and Personal Property and Contractor's Equipment.

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to enter into contracts with Chubb through insurance broker M3 to provide insurance coverage for Real and Personal Property and Contractor's Equipment to Jefferson County.

BE IT FURTHER RESOLVED that this coverage will be reviewed on an annual basis.

Fiscal Note:	Adequate j	funds are av	ailable in the 2	020 Budget to	cover this	cost.	
	Ayes	Noes	Abstain	Absent	Vacant		
Requested by	Finance Co	ommittee					12-10-19
	APPR	OVED: Count	y Administrator:	; Corporation	. Counsel:	; Finance D	Director:

RESOLUTION NO. 2018-____

Authorization to Accept the Lowest Qualified Bid with Jefferson Glass to Replace All Interior Glass in the County Jail

Executive Summary

In August of 2019, several deferred maintenance issues were identified in the jail. Among them included replacement of 101 pieces of glass. The current glass is the original from when the jail was built. It is a triple pane system with tainted pain which allows for appropriate monitoring of inmates while maintaining their privacy. The tainted glass has begun to "spider-web" has created visual concerns and potential impacts to the integrity of the system. On September 10, 2019 the Finance Committee authorized utilization of contingency funds and jail assessment funds to help fund these deferred maintenance project.

A Request for Proposals was published soliciting bids for glass replacement for approximately 101 pieces of glass at the County Jail. The County received one bid for the project. The Infrastructure Committee reviewed the bid on December 4, 2019 and determined that Jefferson Glass is the lowest responsible bidder for the project. The Infrastructure Committee recommends that Jefferson Glass be awarded the contract for glass replacement at the County Jail.

WHEREAS, bids were solicited to remove old roofing and install new glass at the County Jail, and

WHEREAS, the following bids were received:

Jefferson Glass County Jail
\$ 63,700

WHEREAS, the Infrastructure Committee has reviewed the bid and determined that Jefferson Glass is the lowest responsible bidder for the project, and

WHEREAS, the Infrastructure Committee recommends accepting the bid of Jefferson Glass in the amount of \$63,700 for the County Jail,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with Jefferson Glass in the amount of \$63,700 for removal of the old glass and installation of new glass in the Jefferson County Jail.

Fiscal Note: Adequate funds for this project are in the 2019 Central Services Budget 11201.594809. However, since Jefferson County had previously budgeted \$54,000 for this project, \$10,000 of the amount previously allocated to the Jail Plumbing Project (\$146,200) will be allocated to the replacement of interior glass in the jail.

Aves	Noes	Abstain	Absent	Vacant	
	11003	Austani	AUSCIII	v acam	

REVIEWED: Administrator:____; Corp. Counsel_____; Finance Director: ____

RESOLUTION NO. 2019-

Entering into an agreement with Rock River Community Clinic, Inc. and adjusting the 2020 Budget to reallocate funds

Executive Summary

Jefferson County currently has three healthcare providers providing primary health and dental care for uninsured and underinsured residents of Jefferson and Dodge Counties. These providers are the Community Dental Clinic of Fort Atkinson, the Rock River Free Clinic of Jefferson, and the Watertown Area Cares Clinic of Watertown. These three providers are in the process of consolidating their operations and transitioning into an integrated, community-based Federally Qualified Health Center (FQHC). If the transition is approved by each of the clinic Boards, this new healthcare organization will become one of 18 Wisconsin community health centers which provides care to medically underserved populations at more than 140 locations across the state. The current plan is for the clinics to consolidate into one business entity on January 1, 2020. Consolidation will allow the clinics to provide enhanced coordination of care while achieving operational economies of scale.

Jefferson County currently has a contractual relationship with all three clinics and provides funding through the annual county budget. The Watertown Cares Clinic receives \$10,000 and the Community Dental Clinic receives \$7,500. Jefferson County provides the Rock River Free Clinic with \$50,000 annually, along with space in the Health and Human Services building to provide healthcare services and a licensed practical nurse to assist medical staff. With the pending consolidation into a new entity, the 2020 budget must be adjusted to reallocate \$67,500 from the three separate healthcare providers to the new healthcare provider. The County also needs to enter into a contract with the new healthcare provider for services and to authorize the use of county property in the Health and Human Services building.

The Executive Committee considered this resolution at its meeting on November 27, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Strategic Plan specifies the following goals:

- Commitment to the health and welfare of all stakeholders;
- Encouraging and supporting the physical and mental health of residents;
- Providing and promoting quality outdoor recreational opportunities, essential health services and access to health care, and

WHEREAS, Jefferson County values its partnership with all three healthcare entities and looks forward to the creation of the Rock River Community Clinic, Inc. to sustain and enhance the level of health care access to the residents of Jefferson County, and

WHEREAS, the Executive Committee has reviewed and supports this transition.

NOW, THEREFORE, BE IT RESOLVED, upon consolidation of the three health care entities stated herein, the County Administrator is authorized to execute a budget adjustment to reallocate dedicated funds in the 2020 Budget for health care to uninsured and underinsured residents of Jefferson County to the Rock River Community Clinic, Inc., and

BE IT FURTHER RESOLVED that the County Administrator is authorized to enter into R

contracts for the purp Rock River Communi		zing use of county	facilities and ma	aintaining supp	oort of the
Fiscal Note: Funds for	r this project ho	ave been allocated	l in the 2020 Coun	ty Budget.	
Ayes:	Noes:	Abstain:	Absent:	Vacant:	
Requested By:					
Executive Committee					12-10-19

REVIEWED: County Administrator: ____; Corporation Counsel____; Finance Director: ____

RESOLUTION NO. 2019-____

Authorization to enter into a Joint Development Agreement with Badger State Solar to operate a solar photovoltaic electrical generating facility

Executive Summary

Badger State Solar, LLC desires to develop, construct and operate an up to 149 megawatt solar photovoltaic electrical generating facility with necessary associated facilities such as underground power collection lines, access roads, operating and maintenance facilities, electrical substations and overhead transmission line connections in Jefferson County, which includes Jefferson Township and Oakland Township.

Because this project is over 100 megawatts, the Wisconsin Public Service Commission has full jurisdiction over the project, and as such, there is limited local authority to regulate this project. However, Badger State Solar had agreed to enter into a Joint Development Agreement with Jefferson County, the Town of Jefferson, and the Town of Oakland that addresses impacts to the Townships of Jefferson and Oakland created by operation of a solar photovoltaic electrical generating facility.

This Joint Development Agreement was negotiated with input from the Planning and Zoning Committee, which included public comment, as well as input from both Townships. The agreement was presented to the Jefferson County Board on October 22, 2019 for purposes of review and discussion. The Executive Committee reviewed and accepted additional public input on the proposed agreement on October 30th, 2019, which provided guidance to staff on negotiating certain provisions in the agreement with Badger State Solar.

On November 27, 2019 the Executive Committee considered this resolution and the attached Joint Development Agreement and recommended forwarding to the County Board to authorize the County Administrator to enter into a Joint Development Agreement with Badger State Solar to operate a solar photovoltaic electrical generating facility in Jefferson County.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Badger State Solar has negotiated in good faith to enter into a Joint Development Agreement which is responsive to the potential impacts associated with operating a solar photovoltaic electrical generating facility in Jefferson County and the Townships of Jefferson and Oakland, and

WHEREAS, the Townships are supportive of the attached Joint Development Agreement and the construction of a solar photovoltaic electrical generating facility, and

WHEREAS, Jefferson County has received input and comments from County Board Supervisors and members of the public through meetings of the Planning and Zoning Committee,

the Executive Committee, and the County Board.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute the attached Joint Development Agreement with Bader State Solar on behalf of Jefferson County.

BE IT FURTHER RESOLVED, that the County Administrator is authorized to make minor changes to this agreement that do not materially affect the terms and conditions stated therein and report such changes to the Executive Committee.

Fiscal Note: Jefferson County and the Towns of Jefferson and Oakland will no longer receive tax revenue on the land used for operation of **the** solar photovoltaic electrical generating facility, but will receive payments in lieu of taxes from the state of Wisconsin which will exceed the amount of lost tax revenue.

	Ayes	Noes	_Abstain	Absent	_Vacant	_	
Requested by	Executive C	committee				12-	-10-19
	REVIEW	FD: County Ad	lministrator	· Cornoration (Counsel · F	inance Directo	nr.



12/09/2019 Jefferson County PAGE 1 09:54:02 FLEXIBLE PERIOD REPORT glflxrpt

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE PCT BUDGET USED
12201 Finance						
12201 411100 General Property Taxes 12201 412100 Sales Taxes From County 12201 451004 Garnishment Fees 12201 451005 Child Support Fees 12201 451312 Emp Payroll Charges 12201 699992 Balance Forward Prior Year 12202 Dental Insurance Allocation	-498,690 -100 -15 -1,500 -50	0 0 0 0 0 -5,000	-498,690 -100 -15 -1,500 -50 -5,000	-415,575.00 -127.79 -30.00 -693.41 -166.00	.00 .00 .00 .00 .00	-83,115.00 83.3% 27.79 127.8% 15.00 200.0% -806.59 46.2% 116.00 332.0% -5,000.00 .0%
12202 451026 Retiree Ins Premium Recovery 12202 451032 Cobra Premium Recovery 12202 451043 County Board Premiums 12202 451045 Employee Premiums	-15,000 -2,600 0 -460,000	0 0 0	-15,000 -2,600 0 -460,000	-14,828.26 -2,050.20 -1,927.80 -389,837.59	.00 .00 .00	-171.74 98.9% -549.80 78.9% 1,927.80 .0% -70,162.41 84.7%
TOTAL General Fund	-977,955	-5,000	-982,955	-825,236.05	.00	-157,718.95 84.0%
TOTAL REVENUES	-977,955	-5,000	-982,955	-825,236.05	.00	-157,718.95



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund 12201 Finance	APPROP	ADJSTMTS 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	187,583 137,401 0 885 24,929 21,344 65,775 150 9,000 4,248 13,530 3,420 3,381 550	154,083.30 117,063.51 1,553.44 .00 20,244.50 17,861.72 34,382.18 132.46 .00 6,000.00 3,407.93 15,155.00 610.00 3,140.00 10.00 2,051.00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	33,499.70 20,337.49 -1,553.44 885.00 4,684.50 3,482.28 31,392.82 17.54 9,000.00 -6,000.00 840.07 -1,625.00 2,810.00 -1,000 -1,501.00	82.1% 85.2% .0% .0% 81.2% 83.7% 52.3% 88.3% .0% .0% 80.2% 112.0% 17.8% 92.9% 372.9%
12201 511110 Salary-Permanent Regular 12201 511220 Wages-Regular 12201 511330 Wages-Longevity Pay 12201 512141 Social Security 12201 512142 Retirement (Employer) 12201 512144 Health Insurance 12201 512145 Life Insurance 12201 512150 FSA Contribution 12201 512151 HSA Contribution 12201 512173 Dental Insurance 12201 521213 Accounting & Auditing 12201 521219 Other Professional Serv 12201 521219 Other Professional Serv 12201 531300 Permits Purchased 12201 531301 Postage & Box Rent 12201 531311 Postage & Box Rent 12201 531312 Office Supplies 12201 531313 Printing & Duplicating 12201 531321 Publication Of Legal Notice 12201 531324 Membership Dues 12201 532325 Registration 12201 532334 Commercial Travel 12201 532335 Meals 12201 532336 Lodging 12201 532336 Lodging 12201 532337 Telephone & Fax 12201 532339 Other Travel & Tolls 12201 535242 Maintain Machinery & Equip 12201 571004 IP Telephony Allocation 12201 571005 Duplicating Allocation 12201 571009 MIS PC Group Allocation 12201 571010 MIS Systems Grp Alloc(ISIS) 12201 594818 Capital Computer	2,300 2,900 700 0 1,010 2,240 640 550 300 2,080 100 250 472 75 8,995 3,600 1,947	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	2,300 2,900 700 1,010 2,240 640 550 300 2,080 0 100 250 472 75 8,995 3,600 1,947 5,000	1,873.35 2,087.44 1,204.84 168.75 777.72 1,757.00 324.22 367.98 126.88 1,632.72 92.05 64.81 435.47 393.30 62.50 7,495.80 3,000.00 2,567.15	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	812.56 -504.84 -168.75 232.28 483.00 315.78 182.02 173.12 447.28 -92.05 35.19 -185.47 78.70 12.50	.0% 77.0% 78.4% 66.9% 42.3% 78.5% 64.8% 174.2% 83.3% 83.3% 83.3% 83.3%
12202 599982 Retiree Dental Claims	12,000	0	12,000	10,341.00	.00	1,659.00	86.2%



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09:54:48 FLEXIBLE PERIOD REPORT glflxrpt

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE PCT BUDGET USED
12202 599984 Cobra Dental Claims 12202 599986 Administrative Fees Dental 12202 599989 Employee Dental Claims 12202 599992 Administrative Dental Retiree	6,000 24,000 434,500 1,100	0 0 0 0	6,000 24,000 434,500 1,100	881.70 35,728.90 315,546.67 1,038.40	.00 .00 .00	5,118.30 14.7% -11,728.90 148.9% 118,953.33 72.6% 61.60 94.4%
TOTAL General Fund	977,955	5,000	982,955	765,702.21	.00	217,252.79 77.9%
TOTAL EXPENSES	977,955	5,000	982,955	765,702.21	.00	217,252.79



12/09/2019 Jefferson County PAGE 1 09:56:42 FLEXIBLE PERIOD REPORT glflxrpt

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE PCT BUDGET USED
13201 County Treasurer						
13201 411100 General Property Taxes 13201 411300 DNR Pilot 13201 411500 Managed Forest 13201 418100 Interest On Taxes 13201 441030 Ag Use Conversion Penalty 13201 451007 Treasurers Fees 13201 481001 Interest & Dividends 13201 481004 Fair Market Value Adjustment 13201 486004 Miscellaneous Revenue	1,111,661 -60,000 -3,000 -300,000 -10,000 -400 -966,000	0 0 0 0 0 0	1,111,661 -60,000 -3,000 -300,000 -10,000 -400 -966,000	926,384.20 -60,786.88 -4,659.00 -255,382.94 -20,092.82 -433.50 -1,013,161.87 -346,406.83 -52.92	.00 .00 .00 .00 .00 .00	185,276.80 83.3% 786.88 101.3% 1,659.00 155.3% -44,617.06 85.1% 10,092.82 200.9% 33.50 108.4% 47,161.87 104.9% 346,406.83 .0% 52.92 .0%
13202 Tax Deed Expense						
13202 411100 General Property Taxes 13202 482002 Rent Of County Property 13202 483005 Gain/Loss-Sale Forclosed Prpt	-12,900 0 0	0 0 0	-12,900 0 0	-10,750.00 -17,473.20 -55,183.79	.00 .00 .00	-2,150.00 83.3% 17,473.20 .0% 55,183.79 .0%
13203 Plat Books						
13203 411100 General Property Taxes 13203 451010 Sale Of Maps & Plat Books 13203 451308 Postage Fees 13203 474014 Dept Plat Book Charges	1,335 -2,250 -15 -70	0 0 0	1,335 -2,250 -15 -70	1,112.50 -63.40 -3.00	.00 .00 .00	222.50 83.3% -2,186.60 2.8% -12.00 20.0% -70.00 .0%
TOTAL General Fund	-241,639	0	-241,639	-856,953.45	.00	615,314.45 354.6%
TOTAL REVENUES	-241,639	0	-241,639	-856,953.45	.00	615,314.45



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13201 County Treasurer 13201 511110 Salary-Permanent Regular 13201 511210 Wages-Regular 13201 511210 Wages-Longevity Pay 13201 512141 Social Security 13201 512142 Retirement (Employer) 13201 512142 Retirement (Employer) 13201 512145 Life Insurance 13201 512151 HSA Contribution 13201 531298 United Parcel Service 13201 531298 United Parcel Service 13201 531312 Office Supplies 13201 531313 Printing & Duplicating 13201 531313 Printing & Duplicating 13201 531314 Small Items of Equipment 13201 531314 Small Items of Equipment 13201 532325 Registration 13201 532332 Mileage 13201 532335 Meals 13201 532336 Lodging 13201 532336 Lodging 13201 532336 Lodging 13201 532336 Telephone & Fax 13201 535242 Maintain Machinery & Equip 13201 571004 IP Telephony Allocation 13201 571005 Duplicating Allocation 13201 571005 Duplicating Allocation 13201 571005 Duplicating Allocation 13201 571009 MIS PC Group Allocation 13201 571001 MIS Systems Grp Alloc(ISIS) 13201 591519 Other Insurance 13201 591521 Official Bonds 13201 593256 Bank Charges			70,221 46,356 0 174 8,931 7,647 31,692 94 6,000 2,290 30,000 1,000 7,500 1,000 200 100 3,000 350 355 400 100 200 283 149 6,628 1,604 785 0 1,500	58,636.02 30,604.22 593.63 .00 6,390.94 5,884.04 19,490.65 6.17 .00 3,125.00 1,382.56 22,149.41 .00 6,076.97 658.00 153.81 .00 1,387.50 100.00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	11,584.98 15,751.78 -593.63 174.00 2,540.06 1,762.96 12,201.35 87.83 6,000.00 -3,125.00 907.44 7,850.59 100.00 1,423.03 342.00 46.19 100.00 1,612.50 .00 350.00 400.00 47.72 -76.85	83.5% 66.0% .0% 71.6% 76.9% 61.5% 6.6% .0% 60.4% 73.8% 81.0% 65.8% 76.9% .0% .0% .0% .0% .0% .0%
13202 521212 Legal 13202 521219 Other Professional Serv	100	0	100	5.00 30.00	.00	95.00 -30.00	5.0%



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13202 521255 Paper Service 13202 521273 Title Search 13202 529299 Purchase Care & Services 13202 531311 Postage & Box Rent 13202 531313 Printing & Duplicating 13202 531321 Publication Of Legal Notice 13202 531326 Advertising 13202 533221 Water 13202 593742 Uncollected Taxes	1,000 3,000 2,000 200 100 6,000 500 0	0 0 0 0 0 0 0	1,000 3,000 2,000 200 100 6,000 500 0	.00 -6,600.00 11,168.96 5.78 .00 2,297.88 .00 3,638.57 807.88	.00 .00 .00 .00 .00 .00	1,000.00 9,600.00 -9,168.96 194.22 100.00 3,702.12 500.00 -3,638.57 -807.88	
13203 Plat Books							
13203 531349 Other Operating Expenses	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL General Fund	241,639	0	241,639	177,530.66	.00	64,108.34	73.5%
TOTAL EXPENSES	241,639	0	241,639	177,530.66	.00	64,108.34	



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE PCT BUDGET USED
11301 Child Support						
11301 411100 General Property Taxes 11301 421001 State Aid 11301 421010 M S L Incentives 11301 421012 State Aid Cs + All Others 11301 421013 Other Dept Wage Retention 11301 421014 State Aid Wages Allocation 11301 421050 CS Performance Based Inc 11301 421058 State Aid - Prior Year 11301 421096 State Aid Medical Support 11301 421097 State Aid E-filing 11301 421097 State Aid E-filing 11301 451011 CS Prog Fee Reduce 66% 11301 451013 NIVD Activities Reduction 11301 451014 CS Program Fees 11301 455003 Non-IVD Service Fees 11301 486003 Non-Govt Reimbursements	-150,612 -107,827 -13,000 -762,018 -30,323 91,888 -160,200 -7,000 -200 7,392 -2,000 -11,000 -1,400	0 0 0 0 0 0 0 0	-150,612 -107,827 -13,000 -762,018 -30,323 91,888 -160,200 -7,000 -200 7,392 -2,000 -11,000 -1,400	-125,510.00 -108,473.00 -16,039.51 -654,682.30 -26,916.90 80,750.74 -00 -9,586.00 -4,273.00 -2,317.70 8,735.60 -1,745.36 -12,707.46 -1,075.00 -1,497.00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	-25,102.00 83.3% 646.00 100.6% 3,039.51 123.4% -107,335.70 85.9% -3,406.10 88.8% 11,137.26 87.9% -160,200.00 .0% 2,586.00 136.9% 4,273.00 .0% 2,117.70 -1,343.60 118.2% -254.64 87.3% 1,707.46 115.5% -325.00 76.8% 1,497.00 .0%
TOTAL General Fund	-1,146,300	0	-1,146,300	-874,639.89	.00	-271,660.11 76.3%
TOTAL REVENUES	-1,146,300	0	-1,146,300	-874,639.89	.00	-271,660.11



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ACCOUNTS FOR: 100 General Fund	ORIGINAL TRANFRS/ REVISED APPROP ADJSTMTS BUDGET		ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
11301 Child Support							
11301 511110 Salary-Permanent Regular 11301 511210 Wages-Regular 11301 511210 Wages-Overtime 11301 511330 Wages-Longevity Pay 11301 512141 Social Security 11301 512142 Retirement (Employer) 11301 512144 Health Insurance 11301 512145 Life Insurance 11301 512150 FSA Contribution 11301 512151 HSA Contribution 11301 512173 Dental Insurance 11301 521255 Paper Service 11301 521256 Genetic Tests 11301 521296 Computer Support 11301 521296 Interpreter Fee 11301 529299 Purchase Care & Services 11301 529299 Purchase Care & Services 11301 531301 Office Equipment 11301 531303 Computer Equipmt & Software 11301 531310 Postage Special 11301 531311 Postage & Box Rent 11301 531312 Office Supplies 11301 531314 Small Items Of Equipment 11301 531314 Small Items Of Equipment 11301 531314 Small Items Of Equipment 11301 531321 Publication Of Legal Notice 11301 531322 Membership Dues 11301 531324 Membership Dues 11301 531325 Registration 11301 532334 Commercial Travel 11301 532335 Meals 11301 532336 Lodging 11301 532336 Lodging 11301 532339 Other Travel & Tolls 11301 532340 Contracted Extraditions	250,545 451,112 5,222 1,978 54,227 46,430 134,540 18,600 10,512 12,600 7,200 2,136 2,700 50,200 3,100 3,100 3,45 17,400 3,000 2,820 1,500 1,110 1,640 1,928 1,500 1,512 1,500 1,50	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	250,545 451,112 5,222 1,978 54,227 46,430 134,540 18,600 10,512 12,600 7,600 72,136 2,700 50,200 3,100 3,45 17,400 3,000 2,820 1,500 1,110 1,640 1,928 1,916 2,640 1,000 728 1,916 335 8,550 5,200	209,417.69 359,803.48 4,841.12 .00 42,654.01 37,601.09 104,985.16 231.55 7,277.66 4,025.00 1,209.00 1,734.85 50,200.00 1,209.00 1,734.85 50,200.00 1,209.00 1,734.85 50,200.00 1,709.21 3,971.57 1,933.66 2,745.50 745.98 620.00 1,707.01 2,001.00 791.04 1,510.50 3,424.00 648.34 356.50 9,121.74 355.526 1,551.24 356.50 9,121.74 359.63 2,160.21	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	120.00 -4,984.00 1,122.00 134.08 3,428.43 1,066.34 74.50 754.02 490.00 -67.01 -73.00	103.8% 100.0% 228.5% 64.8% 79.0% 81.0% 106.4% 107.3% 79.9%



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET			AVAILABLE BUDGET	PCT USED
11301 571004 IP Telephony Allocation 11301 571005 Duplicating Allocation	1,605	0	1,605	1,337.50 142.50	.00	267.50 28.50	83.3% 83.3%
11301 571009 MIS PC Group Allocation 11301 571010 MIS Systems Grp Alloc(ISIS) 11301 591519 Other Insurance	26,510 9,906 4,526	0 0 0	26,510 9,906 4,526	22,091.70 8,255.00 4,445.62	.00 .00 .00	4,418.30 1,651.00 80.38	83.3% 83.3% 98.2%
TOTAL General Fund	1,146,300	0	1,146,300	936,304.77	.00	209,995.23	81.7%
TOTAL EXPENSES	1,146,300	0	1,146,300	936,304.77	.00	209,995.23	

JEFFERSON COUNTY Revenues collected through 11-30-19

DEPARTMENT	BUDGET	ACTUAL	% COLLECTED
Administration Total	\$ (685,986.00)	\$ (421,706.16)	61.47%
Capital Projects and Debt Total	(1,133,342.00)	(1,076,699.89)	95.00%
Central Services Total	(848,048.00)	(675,084.93)	79.60%
Child Support Total	(1,146,300.00)	(946,339.71)	82.56%
Clerk of Courts Total	(2,836,315.00)	(2,627,312.79)	92.63%
Corporation Counsel Total	(384,764.00)	(352,700.37)	91.67%
County Board Total	(433,373.00)	(397,258.62)	91.67%
County Clerk Total	(376,461.00)	(340,793.74)	90.53%
District Attorney Total	(822,021.00)	(733,422.09)	89.22%
Economic Development Total	(472,560.00)	(450,857.51)	95.41%
Emergency Management Total	(199,579.00)	(99,989.98)	50.10%
Fair Park Total	(1,294,792.00)	(1,100,433.81)	84.99%
Finance Department Total	(977,955.00)	(893,387.75)	91.35%
General Revenues & Expenditure Total	(1,041,999.00)	(669,616.34)	64.26%
Health Department Total	(1,468,729.00)	(1,229,445.72)	83.71%
Highway Department Total	(11,389,168.00)	(10,266,552.59)	90.14%
Human Resources Total	(525,316.00)	(425,219.26)	80.95%
Human Services Department Total	(25,342,356.00)	(19,748,408.99)	77.93%
Land & Water Conservation Total	(659,423.00)	(561,651.25)	85.17%
Land Information Total	(665,268.00)	(574,248.79)	86.32%
Library Total	(1,153,101.00)	(1,057,009.36)	91.67%
Management Information Systems Total	(1,401,776.00)	(1,283,023.57)	91.53%
Medical Examiner Total	(225,252.00)	(172,733.00)	76.68%
Parks Department Total	(2,513,053.00)	(1,046,085.46)	41.63%
Planning And Zoning Total	(605,251.00)	(493,918.44)	81.61%
Register Of Deeds Total	(334,968.00)	(391,534.61)	116.89%
Sheriff Department Total	(14,466,963.00)	(13,353,020.03)	92.30%
Treasurer Total	(241,639.00)	(788,516.19)	326.32%
UW Extension Total	(262,575.00)	(232,349.72)	88.49%
Veterans Services Total	 (198,887.00)	 (179,764.48)	90.39%
Grand Total	\$ (74,107,220.00)	\$ (62,589,085.15)	84.46%

JEFFERSON COUNTY Expenditures through 11-30-2019

DEPARTMENT	BUDGET	ACTUALS	% SPENT
Administration Total	\$ 712,736.00	\$ 487,455.99	68.39%
Capital Projects and Debt Total	1,883,342.00	1,209,756.49	64.23%
Central Services Total	1,324,541.00	812,722.71	61.36%
Child Support Total	1,146,300.00	1,003,921.53	87.58%
Clerk of Courts Total	2,903,815.00	2,204,071.82	75.90%
Corporation Counsel Total	384,764.00	381,811.04	99.23%
County Board Total	440,313.00	409,087.16	92.91%
County Clerk Total	376,461.00	364,361.19	96.79%
District Attorney Total	822,021.00	712,959.14	86.73%
Economic Development Total	460,022.00	347,513.51	75.54%
Emergency Management Total	199,579.00	166,599.17	83.48%
Fair Park Total	1,421,792.00	1,265,624.34	89.02%
Finance Department Total	982,955.00	836,053.23	85.06%
General Revenues & Expenditure Total	1,637,482.00	384,890.04	23.50%
Health Department Total	1,627,452.00	1,399,225.19	85.98%
Highway Department Total	12,460,188.00	12,967,932.16	104.07%
Human Resources Total	542,166.00	398,236.79	73.45%
Human Services Department Total	25,859,193.00	21,697,090.25	83.90%
Land & Water Conservation Total	660,356.00	536,312.34	81.22%
Land Information Total	760,854.00	600,593.84	78.94%
Library Total	1,153,101.00	1,152,815.74	99.98%
Management Information Systems Total	1,401,776.00	1,377,511.86	98.27%
Medical Examiner Total	236,252.00	200,887.59	85.03%
Parks Department Total	3,091,959.00	1,049,532.83	33.94%
Planning And Zoning Total	766,209.00	632,630.65	82.57%
Register Of Deeds Total	334,968.00	291,107.92	86.91%
Sheriff Department Total	16,027,183.00	13,584,074.37	84.76%
Treasurer Total	241,639.00	189,144.84	78.28%
UW Extension Total	298,675.00	214,498.54	71.82%
Veterans Services Total	 224,688.00	 203,250.04	90.46%
Grand Total	\$ 80,382,782.00	\$ 67,081,672.31	83.45%

Jefferson County Contingency Fund For the Year Ended December 31, 2019

Ledger Description Date		General	Other	Vested Benefits	Authority	Publish Date
Date		(599900)	(599908)	(599909)		Date
1-Jan-19	Tax Levy	500,000.00	453,535.00	290,000.00		
9-May-19	Netwurx Contract - broadband services		(45,610.00)		Finance Committee	9-May-19
11-Jun-19	Human Resources - Personnel Ordinance Study		(17,000.00)		Finance Committee	11-Jun-19
11-Jun-19	Administration - Limited Term Employee		(65,000.00)		Finance Committee	11-Jun-19
11-Jun-19	Sheriff's Department - Jail Generator repair/rental	(88,000.00)			Finance Committee	11-Jun-19
13-Nov-18	Comprehensive plan		(20,000.00)		Board of Supervisors	13-Nov-18
8-Aug-19	Administration - Shared Services/Strategic Plan		(26,750.00)		Finance Committee	8-Aug-19
8-Aug-19	Central Services - Powerhouse	(21,835.00)			Finance Committee	8-Aug-19
10-Sep-19	Claims/Emergency Capital	(324,190.00)			Finance Committee	10-Sep-19
	Total amount available	65,975.00	279,175.00	290,000.00		
	-					

65,975.00 279,175.00 290,000.00

Net